

UAOnline Upgrades

Why this change, and why now?

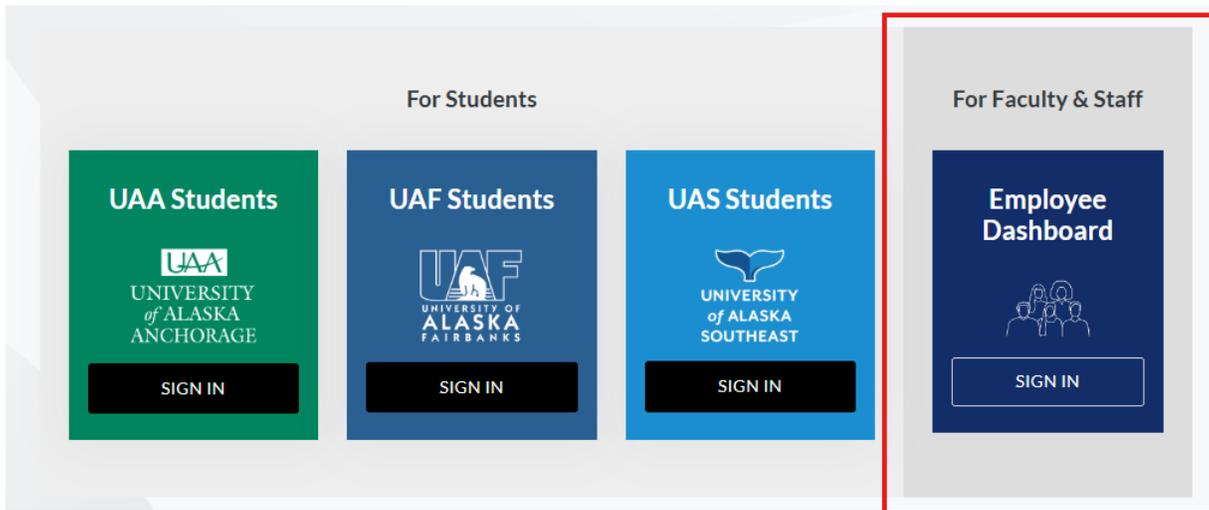
- UA was running the Banner 8 (B8) version of UAOnline, which the vendor (Ellucian) will no longer support by the end of this calendar year.
- Therefore, UA must upgrade to the Banner 9 (B9) version of UAOnline before the end of this calendar year.
- Ellucian allowed clients to customize prior versions, including the B8 version UA was running. UA *heavily* customized UAOnline over 20+ years, so much so that it was largely unrecognizable by the vendor and laden with issues/errors we could not address.
- Ellucian does not allow clients to customize the B9 version. This forces UA to 1) use the vendor-provided B9 version without customizations and 2) eliminate custom processes/tools we employed in B8 or recreate them in other systems using other tools (which is not possible in many instances or very resource intensive in other instances).
- Upgrading the Student Profile and releasing it to students before many depart for the summer was deemed critical to ensure some familiarity with the upgraded system prior to their return in the fall. However, UA did not want to roll out the upgraded Student Profile/UAOnline navigation before fall priority registration began nor roll it out too close to the end of the semester when finals, final grade submission, etc., are occurring. April 14th marked the end of fall priority registration and was approved as the go live date.
- This particular roll out was significant and took nearly 10 months to complete, and it was also running alongside other UAOnline upgrade projects simultaneously. Completing this upgrade sooner was not possible.
- Communications regarding this upgrade and the go live date appeared in the UA News and I sent multiple emails to students and employees. A UAOnline upgrade [website](#) has been live for over a year to provide information about upgrade statuses, timelines, progress, etc. That said, some employees did not see the communications or visit the website and were caught by surprise on Monday. The system office and three universities have been gathering feedback this week regarding communications and will incorporate it into the communication plans for the remaining UAOnline upgrade projects in hopes of improving.

Additional relevant context:

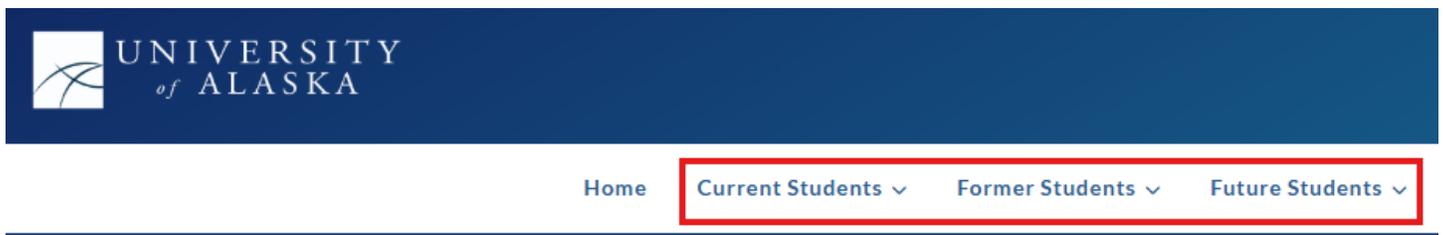
- UAOnline navigation for faculty and advisors is temporarily clunky because much of UAOnline has been upgraded to B9 while the Faculty Services tab/functionality we're all familiar with has not been upgraded. In other words, faculty and advisors are regularly navigating between B8 and B9 environments in UAOnline. While not ideal, it is temporarily necessary.
- While UAOnline navigation has changed for faculty and staff, nearly all of the functionality you're accustomed to using in UAOnline specific to students has *not* changed because it has not been upgraded.
- The upgrade to the Faculty Services tab (as we know it today) kicks off next week with an expected go live of early August. UAS representation on that project team includes two staff from the UAS Registrar's Office, a UAS faculty member and a UAS academic advisor.
- While UA is not yet aware of the exact functionality the B9 version of UAOnline will offer faculty and advisors (since that project has not begun), UA anticipates that overall navigation will simplify once the faculty/advisor UAOnline functions are upgraded to the same version as other areas of UAOnline.

Login and navigation:

- The UAOnline login page has been updated. There are two primary reasons:
 - The financial aid "module" of UAOnline will upgrade over the summer. Due to the way financial aid is set up in Banner and in preparation for this upgrade, we must direct students to their financial aid information via a university-specific access point, hence the creation of a separate student login for each university and its associated campuses.
 - A separate employee login is now necessary to ensure that faculty and staff without a UA student record can access upgraded areas of UAOnline. Without going into technical detail, this is another example of 'what was possible in B8 is no longer possible in B9.'
- Login to [UAOnline](#) via the Employee Dashboard option to access faculty/advising functions.



- You cannot login via a student option unless you have a UA student record. If you try and lack a UA student record, you will encounter a “you’re not authorized” message.
- Note that the options available under the Current/Former/Future Student dropdown menus near the top of the UAOnline homepage have also changed due to the elimination of multiple links that brought a user to a custom B8 page/tool that is no longer supported.



- Once logged in, you will see your Employee Dashboard. To navigate to other areas of UAOnline, including the Faculty and Advisors submenu, use the 4 square icon in the upper left-hand corner.



- Once UAOnline is fully upgraded to B9, the 4 square will be the way all of us navigate to different areas of UAOnline. This is the way B9 was designed to function by the vendor and cannot be changed. It’s intended to function similarly to the ‘hamburger menu’ (i.e. navigation drawer, mobile menu, three-line icon, etc.) in regular use by organizations and businesses we interact with online, professionally and personally. It is designed to conceal a navigation menu to save space and declutter the main view.
- To access the Faculty and Advisors submenu using the 4 square:
 - Click the 4 square icon > Banner > Faculty and Advisors > [select wherever you want to navigate to]
 - You may be asking, “Can we relabel ‘Banner’ in this menu to something more intuitive?” Unfortunately, no. The vendor does not allow that.

Upgraded student profile (i.e. dashboard):

- A screenshot of the upgraded student dashboard (fictional UAF student) is featured below. This screenshot was pulled from the UAOnline upgrade [website](#).
- Since the go live on Monday, an additional option has been added to students' 'Additional Links' section on the left-hand side of their dashboard – Pay My Bill. Improvement!
- A UAS student will see a link to UAS DegreeWorks in their Additional Links section (instead of the UAF-specific links featured in this screenshot).
- Again, only users with a UA student record will have a student dashboard like this.
- When a student logs into UAOnline through their university sign in option, they immediately see their student dashboard. It provides a lot of information from their student record and links to common actions students need to take all on one page, which used to be dispersed across many different pages and links in the B8 version of UAOnline.
- Users with a UA student record can access their student dashboard from elsewhere in UAOnline by:
 - Clicking the 4 square > Banner > Student > Student Profile (Upgraded)

UNIVERSITY of ALASKA Dawn Olanayi

Student • Student Profile

Student Profile - Dawn Olanayi (6OLAN)

Term: Fall 2025 Current term Standing: Good Standing, as of Spring Semester 2021 Registration Notices: 3 Holds: 0

Overall Hours: 0 Overall GPA: 0.00

Dawn Olanayi

- Major(s) and Courses
- Test Scores
- Additional Links
- Nanook Navigate
- Browse Offered Classes
- Schedule Planner and Registration
- UAF DegreeWorks
- Unofficial Transcript
- Order Official Transcript
- Change Directory Hold Information
- View My FERPA Releases
- Campus Housing and Dining Services

Bio Information

Primary Email: ua-bang-test-emails@alaska.edu

Primary Phone: Not Provided

Ethnicity: Not Hispanic or Latino

Race: Alaska Eskimo - Other/Unspecified

Citizen: Yes

Citizenship: United States Citizen

Primary Emergency Contact: Olanayi, Steven

Primary Emergency Phone: 907 0000000

General Information

Level: Non-degree student UAF

Class Standing: Non-Degree Seeking

Status: Active

Residency: Resident

Primary Campus: UAF - Fairbanks Campus

Graduation Information

Graduation: [Active\(4\)](#)

Applications:

Awarded Degree: Bachelor of Arts
Date: 05/17/2013

Awarded Degree: Associate of Applied Science
Date: 05/05/2021

Awarded Degree: Graduate Certificate
Date: 05/04/2022

Awarded Degree: Master of Arts
Date: 08/16/2023

Advisors

Advisors are not assigned for the selected term.

MAJOR(S), CREDIT HOURS & GPA

| Primary | Secondary | Hours & GPA |
|----------------|-----------|------------------------|
| Degree: | | Non-Degree |
| Level: | | Non-degree student UAF |
| College: | | Non-Matriculated |
| Major: | | Non Degree-Seeking |
| Concentration: | | Not Provided |
| Minor: | | Not Provided |
| Admit Term: | | Spring 2023 |
| Catalog Term: | | Fall 2023 |

REGISTERED COURSES

Not Registered

Total Hours | Registered Hours: 0 | Billing Hours: 0 | CEU Hours: 0 | Max Credits Allowed: Not available

Advisor/faculty view of the upgraded student profile:

- Faculty and advisors can view a modified version of the student dashboard for students they advise:
 - 4 square icon > Banner > Faculty and Advisors > Student Menu > Student Profile (Upgraded)
- Select the term you wish to view (this selection will dictate some of the information you see, such as the courses the student is registered for that semester, the program(s) they are admitted into that semester, etc.).

- Search for the student by ID, email or name (ID strongly encouraged to locate the student most efficiently and accurately).
- Click View Profile.



Advising • Advisee Search

Advisee Search

Change term, search for a student, or view your advisee listing

Term

View advisee listing, or search by

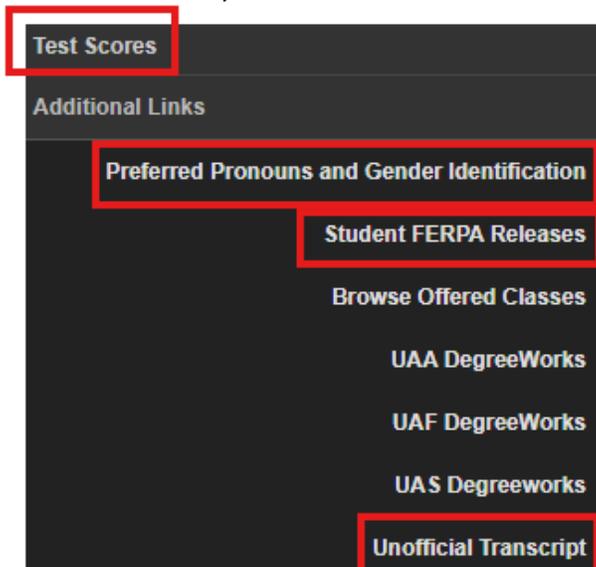
Student ID
 Student Email
 Student Name

Student ID

Trisha Lee

[View Profile](#)
[View My Advisee Listing](#)

- Your modified view of the student dashboard is where you access information for each student, such as:
 - Biographical information
 - General information from their student record
 - Graduation information, if any (including pending graduation applications)
 - Advisor assignments as coded in Banner specifically
 - Test scores
 - Preferred pronouns and gender identity (if they have submitted them through the My Profile page in UAOnline)
 - FERPA releases on file
 - Unofficial transcript
 - And more!
- Note that your Additional Links section will differ from students':



- If you attempt to access the student profile through the Faculty and Advisors menu and receive an error message that you are not authorized, please reach out to me. I can help!

How do I grant registration overrides?

- 4 square > Banner > Faculty and Advisors > Registration Overrides
- You're now back in B8. You will grant registration overrides the same way you always have.

How do I access a student's unofficial transcript and/or test scores?

- 4 square > Banner > Faculty and Advisors > Student Menu > Student Profile (Upgraded)
- See screenshot immediately above, where links to a student's test scores and unofficial transcript are featured.

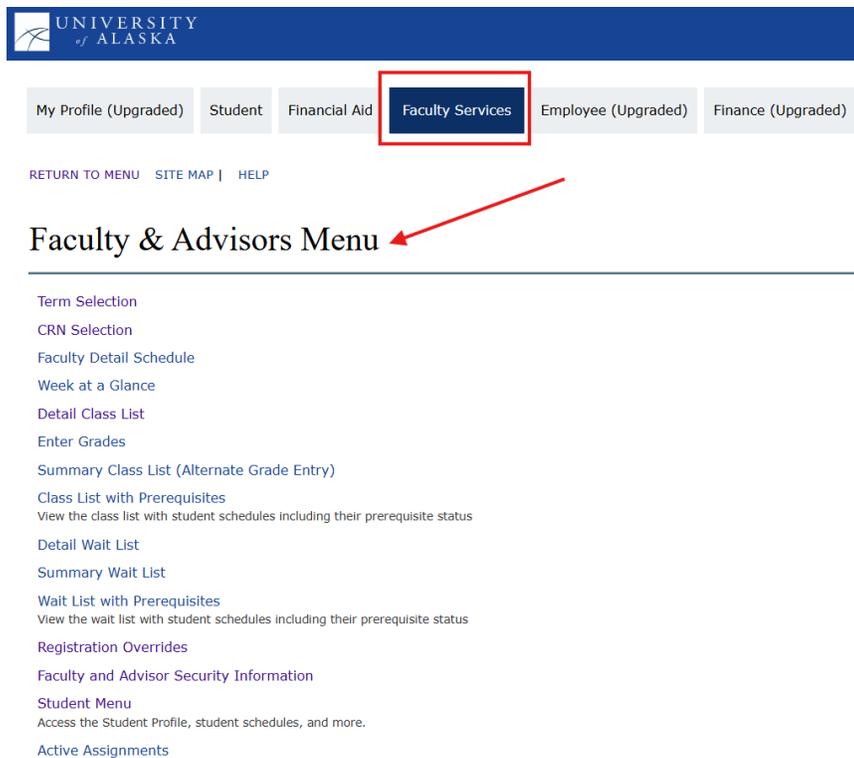
How do I access DegreeWorks?

You can access DegreeWorks in UAOnline from the advisor view of the student's dashboard.

- 4 square > Banner > Faculty and Advisors > Student Menu > Student Profile (Upgraded) > Search for student/click View Profile > Click UAS DegreeWorks in the additional links section
- This is convenient if you are already viewing that student's dashboard.

B8 UAOnline:

- As previously shared, the B8 Faculty Services tab/menu and nearly all of the functionality you're accustomed to using on that tab remains unchanged, as it has not yet been upgraded.
- When you navigate to most of the links under the Faculty and Advisor submenu in the 4 square in B9, you'll be dropped into a B8 page.
- If/when desired, you can click the Faculty Services tab near the top of the page to view the B8 menu you're accustomed to seeing:



- An 'Advisor Menu' used to exist in this list and was eliminated with this most recent upgrade because nearly all of the content in that menu now lives in the upgraded student dashboard.

- The one item that existed in that former menu that does not exist in the upgraded student dashboard is advisor access to Schedule Planner, which is the tool students use to search for classes and register (as of January 2025).
- The link to Schedule Planner (Advisor) now lives at the bottom of the Faculty and Advisors menu in both B8 and B9.
- You can use this link to access Schedule Planner as a specific student. You cannot register them for courses, but you can search for courses in the same way a student does and even add sections to the student's shopping cart so that when they login to UAOnline, they can simply register for the sections you've already placed in their cart. If you'd like more information, email uas.registrar@alaska.edu.

Searching for classes has changed. Why?

- Over the course of decades, UA created and maintained *heavily* customized class search ('Alternate Class Search') and registration pages in UAOnline. They were built on B8 functionality and therefore could no longer be supported in B9.
- B9 class search is not functional for UA because we have curriculum for three separate universities living in one instance of Banner. The tool was not designed to support this, nor can it be customized to support it. University leadership across all three universities and the system office agreed an alternative had to be sought. By default, this also meant an alternative for course registration was necessary. Class search and registration are a package deal in B9.
- UA has partnered with a third-party vendor (Civitas) for Schedule Planner for over 10 years. UA rolled out the "browse course options" tool in more recent years (also from Civitas). This vendor offered registration capabilities within their Schedule Planner product, and implementing this add on was rather quick given our existing partnership. This was deemed the most viable option due to our significant time constraint, among other factors.
- A separate project team led the implementation of the registration add on to our existing Schedule Planner class search tool. That project completed on January 27th and rolled out to students in advance of summer registration opening.
- Thus far, feedback shared with each UAA/UAF/UAS Registrar's Office specifically from students has been primarily positive. Each Registrar's Office has been pleasantly surprised by how well many students have navigated Schedule Planner search and the new registration process.